


Name	:	Dr. Mahendra Singh	
Designation	:	Dy. Librarian	
Qualification	:	Ph. D	
Experience	:	18 Year	

**Name:** Dr. Mahendra Singh

**Designation:** Dy. Librarian

**Employee ID:** 39L32447

**Date of Joining:** 10-12-2012

**Qualifications:**

- Ph. D
- M.Lib.Sc. (Master of Library and Information Science)
- BLIS
- B.A
- MBA(HRM)
- PGDCA
- M.A (Public Administrations)
- M A (Political Science)

**Contact Information:**

- Phone: +91-9782797879
- Email: librarianmahendra@gmail.com

**Areas of Expertise:**

- Cataloguing and Classification (DDC, UDC, MARC21)
- Digital Library Management Systems (Koha, DSpace)
- Archival & Preservation Techniques
- User Education & Information Literacy
- Reference and Research Assistance

**Work Responsibilities:**

- Maintain and organize book collections and digital archives
- Assist users with research queries and referencing
- Train junior staff and interns
- Conduct library orientation for new users
- Oversee acquisition and procurement of new materials

**Languages Known:** English, Hindi