

Minutes of meeting Dated 05/02/2021

President, The ICFAI University Jaipur has constituted the IQAC Committee for NAAC Accreditation. Dr. Arun Kumar Singh, Associate Dean, ICFAI Law School (Director-IQAC), has been directed to invite all the internal members of the committee for the briefing session about the purpose, objective, functioning and preparation to be made by IQAC for NAAC Accreditation, by Dr. S S Jain (Senior Advisor, The ICFAI University, Jaipur) at 11.00 AM sharp in the Board Room on 05/02/2021.

Following Members of the committee attended the meeting-

- 1. Dr. Shweta Jain, Dean IBS *[Signature]*
- 2. Dr. Arun Kumar Saini, Associate Dean ICFAI Tech. *[Signature]*
- 3. Dr. Arun Kumar Singh, Associate Dean, ICFAI law school *[Signature]*
- 4. Dr. Archana Rathore, Associate Dean IBS *[Signature]*
- 5. Dr. Vidhu Mathur, Assistant Professor IBS *[Signature]*
- 6. Dr. Pramod Kumar Arya, Assistant Professor ICFAI Tech. *[Signature]*
- 7. Ms. Radha Naruka Assistant Professor, ICFAI law school
- 8. Mr. Nitin Tripathi Faculty Associate, ICFAI law school *[Signature]*
- 9. Col. Sanjeev Banerjee, (Retd)-Registrar *[Signature]*
- 10. Dr. Vishnu Chaudhary, Sports officer *[Signature]*
- 11. Mr. Jeetendra Kumar Senior - Office admin *[Signature]*
- 12. Mr. Ashok Kumar Sharma -Senior Office admin *[Signature]*

President The ICFAI University Jaipur presided over the meeting as Chairperson and Dr. S S. Jain Senior Advisor, The ICFAI University Jaipur briefed the committee as the Guest speaker for the day.

Briefing Session-

- 1. President, The ICFAI University Jaipur, Dr. Rajesh Kothari welcomed the Guest speaker of the day Dr. S S Jain, Senior Advisor, The ICFAI University Jaipur and other members of the committee. He announced the composition of IQAC Cell consisting of Chairperson, Senior Teachers, Senior Administrative Officials, Member from Management, External Experts on Quality Management/Industry/Local Community, Nominee of Students and Alumni and Director IQAC. Dr. Kothari informed the committee about the news that was circulated in newspaper regarding the mandate of obtaining NAAC Accreditation and emphasized upon striving towards the Accreditation process of The ICFAI University Jaipur. It was also informed that this would be possible only if the University fulfills the criteria laid down under Section 2(F). List of various parameters along with the Grade ranges was circulated to all the members of the committee by Dr. Kothari. Tentative Portfolios to be held by various committee members was announced and Director IQAC (Dr. Arun Kumar Singh) was advised to start

preparation, modalities, requirements and functioning of the committee with immediate effect.

2. Dr. S. S. Jain (Senior Advisor) has vast experience as he has been member of the Inspection Team for NAAC Accreditation in various inspection teams for colleges. He started the session with brief introduction about the NAAC and IQAC. Informed about the procedure to be followed for application for NAAC Accreditation emphasizing specially upon -Eligibility Criteria, Units of Assessment, Process, Criteria & Weightages, Gradings, Grievance redressals etc.. Dr. Jain deliberated upon each parameter in depth explaining the expectations of the committee at the time of inspection. He also explained about the key aspects of Grading in details.  
Dr. Jain circulated the NAAC Related booklets for all the members of the committee and motivated everyone to go through and work accordingly.
3. It was agreed that each member of the team would go through the material supplied.
4. President Sir advised to have separate room and necessary infrastructure, resources and stationary for the smooth functioning of the IQAC. Registrar The ICFAI University assured the facilitation of the same.
5. Next meeting to be scheduled at the earliest.
6. Meeting ended with vote of thanks to Dr. S S Jain by Dr. Rajesh Kothari and Dr Arun Kumar Singh.

